



SCHOOL RECORDS RELEASE REQUEST

Previous School Name & Address:

Fax _____

Phone # _____

Student: _____

Date of Birth: _____

Grade: _____

Parent Signature

Date of Request

--- LCS Office Use ----

The student named above has made application to Liberty Christian School. Please FAX the following as soon as possible to (509) 943-5623 or email to bolsen@libertychristian.net .

- Official Transcript (Report Card for 8th grade and lower)
- Recent Test Scores
- Immunization Records
- Discipline Reports
- Attendance Records
- IEP/Special Education Information
- Other _____

Please mail the students complete CUM file to:

Admissions
Liberty Christian School
2200 Williams Blvd.
Richland, WA 99354

FERPA (34 CFR 99.31) allows schools to disclose student records, without consent, to other schools to which a student is transferring. Rev. 6/2020